

Important Registration Information:

Kindergarten registration is now available online for the 2019/20 school year. Parents should be directed to the Wake County Public School system website to click on the “Enrollment” link to access school enrollment information and the online registration portal. Students currently enrolled in a charter/private school (Grades K-11) can also preregister to attend WCPSS for the upcoming school year by preregistering online as well. Please remember that we must provide a computer to families wanting to register for school if needed. It would be best to do this by appointment since we have one laptop designated for this purpose at this time.

Just like our current online registration procedure, once the online registration is complete, the parent will be contacted to set-up an appointment to complete the registration (at their base school). Parents preregistering for the 2019/20 school year **must provide all required documentation to complete the registration process.** They are:

- A copy of their most recent utility bill; one of the following is acceptable: a light, gas or water bill, or a lease agreement signed within the past 60 days)
- Parent’s picture ID
- Child's original birth certificate

If any of these are missing, the parent cannot complete the registration until they are able to provide the missing document(s).

Other items parents should provide by the 1st day of school are:

- Their child's up-to-date immunization record (if available/due within 30 days of enrollment)
- NC Health Assessment Form (if this is the child’s first entry into a NC public school – if available/due within 30 days of enrollment)
- Custody documents (if applicable)

In past years WCPSS has hosted a “Kindergarten Roundup” day to kick-off registration for the upcoming school year. There will not be a set day for all schools to participate in a countywide “roundup” for the 2019/20 school year. Instead each school will decide how they will handle registration for the upcoming school year.

I’ve attached an updated flyer that will be sent home to parents on Monday, October 29th and will be posted on our website to alert families that it is time to preregister for the 2019/20 school year. As online registrations for the 2019/20 school year are received, I will set up appointments for families to come in to complete the enrollment process, just like I do now with current year registrations. If the need arises I will extend registration hours to accommodate registering multiple families on a specified day. For now I’ll wait and see the volume of preregistrations received at any given time.

Please Note: Current 2018/19 school year enrollments - if a student is currently enrolled in WCPSS and needs to change schools for the current school year (due to a move, etc.), they should not complete the online registration. Instead they should be directed to set-up an appointment to complete a registration folder. While all new to WCPSS registrations should be completed online, it is acceptable to give a family the paper registration forms under difficult circumstances. I will have a few folders available in my office if needed, but new families should be encouraged to complete the online registration if at all possible. All registrations will be completed by appointment at this time.

Timeline of Important Dates: (Partial listing)

October 15, 2018	Online enrollment for 2019-20 opens
November 20, 2018	Final BoE vote on 2019-20 Assignment Plan
November 28-December 10, 2018 FYI – for families impacted by the Assignment Plan	Grandfathering Application Window: Students who experience an assignment change as a result of the proposed assignment plan and <u>are a rising 5th grade student</u> are eligible to request a transfer to “grandfather” at their current assignment. These requests will be approved. Siblings of eligible grandfathered students will be eligible to grandfather for one (1) year only with their rising 5 th grade sibling.
January 7, 2019	Official Notice or 2019-20 School Assignments distributed to all students.
January 4-30, 2019	Online Application Period for Magnet / Year Round Schools Note: If parent indicates both a year round and magnet school on their application, the year round seat will be considered first.
February 19, 2019	Notification of Magnet / Year Round Schools results posted to online parent application results.
February 21-March 6, 2019	Request for School Transfer Application Period – requests denied during this application period can be appealed to the Board of Education
March 7, 2019	Results begin for School Transfer Period
March 8, 2019	Parents can check PowerSchool Parent Portal for Next Year’s Assignment
March 20-22, 2019	Office of Student Assignment processes applicant pool for Magnet or Year Rounds
March 25, 2019	Final Magnet or Year Round applicant pool results posted to online parent accounts.
All Dates Are Subject to Change	